

# Productivity and Organizing Expert for the "Company of One".

**Book  
Cheryl for  
your next  
event!**



**Cheryl Vargas**

Through many years of managing a home, office and hundreds of conventions and special events, Cheryl learned that everything you want to accomplish starts with the adage, "Plan your work and work your plan". Having a plan is essential to a successful business. With more than 15 years of event and convention management experience, Cheryl knows how to manage large groups of people, handle impossible deadlines, and passionately coach clients toward reaching their goals. The key to a successful business is a well-organized system, careful planning, and fail-safe contingencies. Cheryl established OrganizeChicago in 2003 to expand on the application of these tactics and share those lessons with other entrepreneurs.

### Cheryl's Speaking Style

Cheryl involves her audiences with a dynamic, fast-paced mix of practical "how-to" information presented with a high level of inspiration and motivation. Her infectious energy and upbeat spirit will inspire your audience with highly applicable methods for achieving outstanding results.

## Popular Topics

### Organizing

- How to Eliminate 90% of Paper Clutter From Your Office and Your Life
- Organizing Your Office for Maximum Productivity
- Creating Balance: When Your Home is Your Office

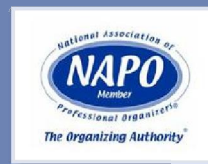
### Productivity and Time Management

- Scheduling Your Life For Living: A System for Better Time Management
- Delegating to Succeed and Get More Done
- Finding Your Passion and Creating a Plan for Seeing It Through

### Event Planning

- Cost Free Ways to Make Your Next Meeting "Green"
- Insider Secrets To Saving Money on Food and Beverage

## Affiliations



Member: National Association of Professional Organizers, Associate Editor, NAPO News



Member: NAPO Golden Circle



Member: National Study Group on Chronic Disorganization

## To Book Cheryl for Your Next Event

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